NRC Scholarship Committee
Applicant Rubric

This rubric is a guide intended to help the applicant present and submit a complete and successful application.

General Suggestions:
1. Read the provided Evaluation Guidelines carefully and use this as a checklist of the required documents needed.
2. Clearly fill out the application form. Print or type is best as some script handwriting is difficult to read when copied.
3. Take the necessary time to proofread and specifically articulate all the information you provide.
   Make sure to check for grammar, spelling and punctuation.
4. Before sending in the completed application, make sure ALL required information is included.
   *Any application deemed incomplete will NOT be graded or considered eligible for an award.*

Grades:
1. Ensure the correct transcript of your grades is included and is in a 4.0 Scale

Additional Activities/Work:
1. Clearly define the activities, sports, clubs, jobs, etc., you participated in this year.
2. Describe, in your personal narrative, the impact, if any, these activities have on your time.
3. Describe how you manage your time.

Personal Narrative:
1. This is the opportunity to let the judges get to know YOU.
2. Describe yourself, family, life, aspirations, hopes, dreams, etc., and let us know why you deserve this scholarship.

Essay:
1. Take the time and effort to read and understand the question.
2. Do some actual research on the topic and include examples or facts if necessary.
   Make sure your answer reflects the NRC Membership, the railroad contracting industry